办理《登记事项证明书》

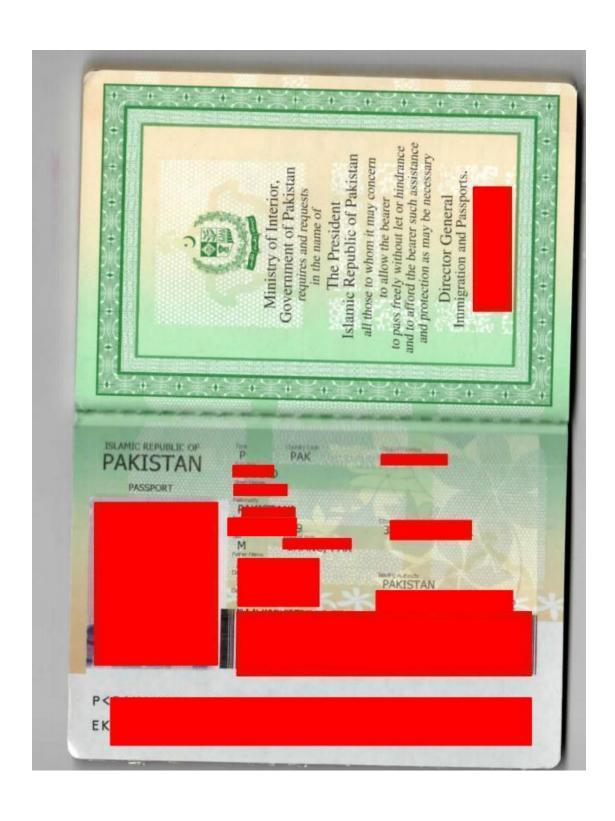
入境处出具

申请人到现场办理 带齐以下资料:

- 1、香港永久身份证
- 2、护照
- 3、申请表

受理后收到资料:

- 1、收据
- 2、领取登记事项证明通知回执







登記事項證明書申請表

《人事登記條例》(第177章)

Application for a Certificate of Registered Particulars Registration of Persons Ordinance Cap. 177

香港特別行政區政府入境事務處

Immigration Department

The Government of the Hong Kong Special Administrative Region

注意:填寫本表格前,請參閱背頁的「填表須知」。

	此欄由辦理機關填寫 For official use only		
	申請編號 Application reference number		
THE PARTY NAMED IN COLUMN TO THE PARTY NAMED	檔案編號 (如有) File reference number (if any)		
Region	領證日期 Collection date		

Note: Before completing this form, please read the 'Notes for Guidance' overleaf.				
甲部 — 申請人個人資料 Part A — Personal Particulars of Applicant				
英文全名 (先寫姓氏) Full name in English (Surname first) 中文全名 (先寫姓氏) Full name in Chinese (Surname first) 出生日期 Date of Birth Light (Continue) Light (Continue) Sex By (B)				
乙部 — 須更新的個人資料 (如適用者) Part B — Personal Particulars to be Updated (if appropriate)				
中報的國籍 Nationality claimed 業務地址 (如有的話) Business address (if any) 住址 Residential address				
電話號碼 # Telephone number # 婚姻狀況 Marital status 單身 Single 已婚 Married 分居 Separated 離婚 Divorced 要偶 Widowed 如屬已婚,請提供配偶的詳情: If married, give details of spouse:				
配偶的英文全名 (先寫姓氏) Full name of spouse in English (Surname first) 配偶的中文全名 (先寫姓氏) Full name of spouse in Chinese (Surname first Identity card number of spouse	()			
丙部 — 申請理由 Part C — Purpose of Applying				
本人(下開簽署人) 現申請簽發 *中文/英文 版本的「登記事項證明書」,並明白該證明書內所記載的資料乃屬身份證所關乎的人在登記身份證時所申報的事項。申請理由為: I, the undersigned, apply for *Chinese / English version of Certificate of Registered Particulars and understand that the information contained in the Certificate were the particulars furnished by the person to whom an identity card relates during his/her previous application/registration of an identity card. The purpose(s) of applying *is / are: 申請移民*美國/澳洲/加拿大/其他國家(請註明) Application for emigration to *the USA / Australia / Canada / other countries (please specify) ② 體明登記記錄的出生日期及地點*及/或曾申報國籍 Certification of date and place of birth *and / or nationality claimed on record ③ 體明登記記錄的婚姻狀況及配偶姓名 Certification of marital status and name of spouse on record ③ 體明登記記錄的過往*及/或現在居住地址 Certification of past *and / or present residential addresses on record 其他理由(請註明) Others (please specify)				
丁部 — 領證安排 Part D — Collection Arrangement				
我將親自前來領取。 I shall collect the certificate myself. 我委託*先生/太太/女士/小姐,即身份證	話tact			
申請人簽署 日期 Signature of applicant: Date:				

此欄由辦理機關填寫 For official use only					
申請及身份證明文件已核對無誤。 Application and identification document checked 登記主任簽署 Signature of Registration Officer 登記主任姓名 Name of Registration Officer		日期 Date			
備注 Remarks					
理由 Reasons: A. Emigration	費用 Fee 收據號碼 Receipt number 收款員簽署 Shroff's signature 辦事處 Office	日期 Date			

填表須知:

- 1. 領取此表格無須繳費。
- 有關申請簽發登記事項證明書的費用,請參閱收費表 (ROP 150),並須在遞交申請書時繳交。
- 3. 此表格須用黑色墨水,並以中文或英文填寫。
- 4. 申請人必須簽署此表格。
- 5. 申請人可親身前往人事登記辦事處、或透過互聯網(www.gov.hk/tc/residents/immigration/idcard/applycrp.htm)或入境處流動應用程式作出申請。
- 6. 根據人事登記規例第21條的規定,申請人或須出示書面證明,以支持他在甲部及乙部所提供的資料。
- 7. 在申請時作虛假陳述或提供在要項上屬虛假的資料,即屬違法。

Notes for Guidance:

- 1. This form is issued free of charge.
- 2. Fee for application for a Certificate of Registered Particulars is shown in the fee leaflet (ROP 150) and shall be payable at the time of application.
- 3. This form may be completed in Chinese or English but must be in black ink.
- 4. This form must be signed by the applicant.
- 5. The applicant can attend any Registration of Persons Office in person to submit application, or through the Internet (www.gov.hk/en/residents/immigration/idcard/applycrp.htm) or Immigration Department Mobile Application.
- In accordance with Regulation 21 of the Registration of Persons Regulations, applicants may be required to produce document in support of the particulars given in Part A and Part B.
- 7. It is an offence in law to make a statement or furnish information upon application which is false in any material particular.

有關收集個人資料的目的

收集資料的目的

- 1. 你在是項申請所提供的個人資料,香港特別行政區政府入境事務處會用作下列一項或多項的用途:—
 - (a) 根據《人事登記條例》(第177章)及其附屬規例,辦理你申請登記及申請身份證事宜;
 - (b) 根據《陪審團條例》(第3章)使高等法院司法常務官得以制定陪審員的臨時名單;
 - (c) 使選舉事務處得以修訂選民登記冊;
 - (d) 根據《人事登記條例》(第177章)及其附屬規例,行使權力和執行職務,包括按政務司司長根據《人事登記條例》第11條所作的書面批准披露資料;
 - (e) 實施/執行《入境條例》(第115章)及《入境事務隊條例》(第331章)的有關條文規定,以及履行入境管制職務,藉此協助其他政府決策局和部門執行其他法例和規例;
 - (f) 供政府決策局、部門或機構作統計及研究用途,但所得的統計數字或研究成果不會以識辨各有關的資料當事人或其中任何人的身份的形式提供;以及
 - (g) 供作法例規定、授權或准許的其他合法用途。

根據《人事登記規例》(第177A章),登記人士必須提供其個人資料(可選擇填報事項除外)。若你無合理辯解而沒有 遵從有關法例規定,即會觸犯法例。此外,如果你未能提供充分個人資料,本處亦無法辦理你的申請。

資料轉交的類別

為了上文第1段所述的目的,你在本表格內所提供的個人資料或會向其他政府決策局、部門或機構披露。

查閱個人資料

- 3. 根據《個人資料(私隱)條例》(第486章)第18及22條以及附表1第6項原則,你有權查閱及改正你的個人資料。 你的查閱權利包括在繳交有關費用後,索取你在本表格內所提供的個人資料的副本。
- 4. 如就本表格所收集的個人資料有任何查詢,包括查閱或改正有關資料,可向下列人員提出: —

新界將軍澳 寶邑路 61號 入境事務處總部行政大樓 1樓 行政主任(人事登記)支援

電話: 2829 3429

查詢

5. 如有任何查詢,請瀏覽入境事務處網頁 <u>www.immd.gov.hk</u>。你亦可致電查詢熱線(2824 6111),或以圖文傳真(2877 7711)或電郵(<u>enquiry@immd.gov.hk</u>)向入境事務處查詢及聯絡組提出。

Statement of Purpose

Purpose of Collection

- 1. The personal data furnished in the application will be used by Immigration Department, the Government of the HKSAR for one or more of the following purposes:—
 - (a) to process your application for registration and application for an identity card under the Registration of Persons Ordinance (Chapter 177) and its subsidiary Regulations;
 - (b) to enable the Registrar of the High Court to compile a provisional list of jurors under the Jury Ordinance (Chapter 3);
 - (c) to enable the Registration and Electoral Office to revise the electoral register;
 - (d) to exercise the powers and carry out the duties under the Registration of Persons Ordinance (Chapter 177) and its subsidiary Regulations including disclosure of information as permitted in writing by the Chief Secretary for Administration by virtue of section 11 of the Registration of Persons Ordinance;
 - (e) to administer/enforce relevant provisions of the Immigration Ordinance (Chapter 115) and Immigration Service Ordinance (Chapter 331), and to assist in the enforcement of any other Ordinances and Regulations by other government bureaux and departments through carrying out immigration control duties;
 - (f) to enable government bureaux, departments or other organisations to compile statistics for research purposes on the condition that the resulting statistics or results of the research will not be made available in a form which will identify the data subjects or any of them; and
 - (g) for any other legitimate purposes as may be required, authorised or permitted by law.

The provision of personal data (except optional items) is obligatory for registration under the Registration of Persons Regulations (Chapter 177A). Any person who without reasonable excuse, fails to comply with the statutory requirement shall be guilty of offences under the Ordinance. In addition, if you do not provide sufficient information, we would not be able to process your application.

Classes of Transferees

2. The personal data you provide may be disclosed to government bureaux, departments and other organisations for the purposes mentioned in paragraph 1 above.

Access to Personal Data

- 3. You have a right to request access to and correction of your personal data as provided for in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance (Chapter 486). Your right of access includes the right to obtain a copy of your personal data provided in this form subject to payment of a fee.
- 4. Enquiries concerning the personal data collected by means of this form, including making of access and corrections, should be addressed to:—



Enquiries

5. If you have any enquiry, please refer to the Immigration Department website: www.immd.gov.hk. You may also call our enquiry hotline at 2824 6111, or send your questions to our Information and Liaison Section by fax at 2877 7711 or email at enquiry@immd.gov.hk.



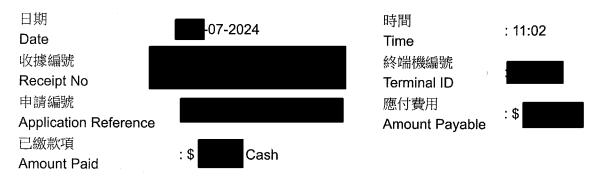
入境事務處

人事登記

Immigration Department Registration of Persons

收據

Official Receipt



領取《登記事項證明書》

Collection of Certificate of Registered Particulars

申請人可依照領取登記事項證明書通知咭上所載的領證日期,親自前往所選擇的人事登記辦事處領取證明書,或授權他人代領。獲授權的代表必須年滿18歲,並在領取證明書時出示領取登記事項證明書通知咭、有效身份證明文件(例如香港身份證或旅行證件)及授權書(如在申請時未有提供)。

Applicants may refer the Collection Date on the Notice for Collection of Certificate of Registered Particulars, collect the certificate in person or authorise others to collect the certificate on their behalf at the Registration of Persons Office they have chosen. Authorised representatives must have attained age 18 and should produce the Notice for Collection of Certificate of Registered Particulars, valid proof of identity, such as Hong Kong identity card or travel document, and the applicant's authorisation letter (if it was not provided in the application), upon collection.

港特別行政區政府入境事務處 香 事登 記 處 REGISTRATION OF PERSONS OFFICE IMMIGRATION DEPARTMENT, THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION 領取登記事項證明書通知咭 Notice for Collection of Certificate of Registered Particulars 辦事處: Office: _ 申請書檔號: Application 说: ication Date: . 領證日期: Collection Date: 约 - 4 SEP 2024 申請人姓名: Name of Applicant: _ 申請人的香港身份證號碼: Applicant's Hong Kong Identity Card No.: 領取證明書時,請出示此咭及你/已獲委託人士的香港身份證或旅行證件。 Please produce this card and your/authorised person's Hong Kong identity card or travel document upon collection of the Certificate. 如有任何查詢,請直接與人事登記證書小組聯絡(電話:2829 3261 或圖文傳真:3114 0390)。 All enquiries should be made direct to the ROP Certificate Unit (Tel.: 2829 3261 or Fax: 3114 0390). ROP 121 (12/2017)