

# Application for Japan Visa

## Type of Visa

1. Tourist Visa;
2. Business Visa

## Process of Application

1. Completing the application form ;
2. Our staff will accompany customers to the Japan Visa Application Centre (JVAC) in Hong Kong for submission application form ;
3. Check and receive document ;
4. After completed all documentation, a Visa Application Receipt will be issued to applicant ;
5. Collect Visa in accordance to the date of collection marked at the Visa Application Receipt; and
6. On the day of collection, pay the Visa fee before collect the Visa.

## Notice:

For Hong Kong or Macau residents who are currently residing in Hong Kong or Macau are eligible to make visa applications at the JVAC in Hong Kong. Temporary visitors are not eligible for visa applications in HK. For those who are living other than Hong Kong or Macau, please consult with the Japanese Embassy or Consulate General in which are currently residing.

## Visa Fee

HKD 500

## Time Required

1. For Hong Kong or Macau residents who are currently residing in Hong Kong or Macau and make visa applications at the JVAC in Hong Kong , the processing time of the application is around 7 working days;
2. For applicants from other country or area, please submit to the Japanese Embassy or Consulate General in which are currently residing.

## Document Required

1. Visa Application Form to Enter Japan;
2. One photo (Passport-size color photo taken within 6 months (45mm X 45mm, front-facing, without hat, without background) ) ;
3. Passport (original and copy) ;
4. Valid Hong Kong or Macau Identity Card; (original and copy)(If applicable);
5. If not Hong Kong Permanent Resident, please bring with the Valid Hong Kong or Macau residency visa (original and copy);
6. Documents showing ability to support the travel expenses, e.g. 3 months monthly bank statement or latest tax return statement (original and copy); and

7. If applicant is a student, proof of studying (original and copy).

Additional Document Required for Business Visa

Business Visa application is required certificate of employment (original).

In principle, necessary documents prepared by the guarantor in Japan are not required. However, please note that applicants may be requested to provide the following documents deemed necessary.

- ① Letter of reason for invitation (original);
- ② Schedule of stay (original);
- ③ Letter of guarantee (original);
- ④ Certified copy of corporate register or “Overview of Company/Organization” (original); and
- ⑤ Business transactions proof, meeting details (original and copy)

Notice : During the process of the application, your passport will be kept in the embassy or consulate in principal. If you require to keep your passport for other business, you may apply it in writing to the embassy or consulate concerned.

**Grand Total HKD 3,500**